



## CITY OF COLORADO SPRINGS HOUSING DEVELOPMENT EMERGENCY REPAIR PROGRAM

### APPLYING FOR EMERGENCY REPAIR SERVICES:

Energy Resource Center weatherizes homes for low-income & medium income households. We also have different funding sources to help with emergencies. ERC partners with the City of Colorado Springs Housing Development Division as subcontractor for emergency repairs. You may have been referred to our office because you are having an emergency regarding your heating system, hot water heater, sewer, plumbing, electrical, or glass. Maintenance repairs do not qualify as an emergency.

Our services are income based. You must income qualify to receive assistance. You would need to complete the attached application and income asset form. The emergency repair funds are for homeowners of houses who live within the City limits of Colorado Springs. Your home cannot be located in a flood plain, hazardous waste area or airport crash zone.

To qualify you must provide gross household income proof for the past 3 months from all the persons that receive income in your household including: **Paystubs for the past 3 months** from today, current year Social Security award letter, Retirement proof, Annuity, VA Benefits, Disability award letter for current year, Alimony, Child Support, Workers Comp, Unemployment benefits for the past 3 months, Rental Income, If you are self-employed please submit business ledgers & 2 years tax return.

**\*\*\*Applicants must also provide a recent bank statement and fill out the income & asset form that is attached to the application\*\*\*** Also required is a valid copy of a Colorado Driver's license or Colorado ID, Military ID, or Passport of each person in the household over the age of 18.

The Emergency Repair program is funded by the Federal Community Development Block Grant Program (CDBG)

Bringing your completed application into our office is the quickest process.

If you need copies made of your income proof you may bring the completed application into our office and we will make copies for you. We have just moved to a new location downtown. Our new address is 114 W. Rio Grande Street off of Nevada. We are on the corner of W. Rio Grande and Sierra Madre across from the homeless shelter. We are open Monday through Friday from 7:30 am until 4:00 pm. If you have further questions please call 591-0772.

You may also fax your information to our office at (719) 591-0885 Photo ID's do not fax well and we must be able to read your Colorado Driver's License number

You may also e-mail your information to: [carmenm@erc-co.org](mailto:carmenm@erc-co.org)

Once you have been approved for the emergency repair, ERC will contact you to send out a technician do an assessment service call usually within 24 to 48 hours depending upon our current workload.

